

BLUFF DALE WATER SUPPLY CORP
Monthly Board Meeting
August 15, 2023

Recitation of Authority

Bluff Dale Water Supply Corporation monthly board meeting was held August 15, 2023 at 11:00 a.m. at the Bluff Dale Community Center, 175 Holt St., Bluff Dale, Texas 76433.

Quorum

The Officers present at such meeting were:

DENNIS MCNAUGHTEN - PRESIDENT
FRANK MADDY – VICE PRESIDENT
DEBORAH MORRIS – SECRETARY/TREASURER
RICHARD SKINNER – DIRECTOR
LANELL MCNAUGHTEN- DIRECTOR
LOU STONE – DIRECTOR

Member: Jeannie Seely & Ginger

A quorum was present. Dennis called the meeting to order at 11:00 am.
No comments from the public were presented.

Minutes:

Board reviewed Minutes of June 20, 2023. Richard made a motion to approve minutes as presented. Frank seconded the motion. Motion passed 6 – 0.

Director's Report:

- Board reviewed the Director's report for July 2023. Lou asked if once the new well is installed will the water fee have to go up to cover the payments on the loan. Dennis stated no increase planned, there is enough to cover the payments.
- Lou expressed her deep appreciation to Dennis for the road he and Lou had traveled to get this done. They are the two original board members who have worked on all this. She expressed such a sweet sentiment for the Board and being able to serve all these years. The board thanked her and showed their appreciation for all the years she has given to the water department and community.
- Dennis asked about past due accounts. Deborah to shut off all accounts that are past due as all past due customers have been notified in advance for 10 days.

Richard made a motion to accept the Director's report. LaNell seconded the motion. Motion carried 6 – 0.

Financials:

The board reviewed the July financial reports. Deborah has just now received the login for JP Morgan accounts but doesn't understand how to move money from accounts. Will get logic to help her. Dennis noted we made \$800 in interest and that is good. No other comments or questions were presented. Frank made a motion to accept the financials. Richards seconded the motion and motion carried 6 – 0.

Old Business

Update on New Well Project:

- Childress Engineering sent the book on the well specifications.
- Ben has received the permit to drill under FM 2481 to connect the new well to the existing system. There was a new permit interface, so Ben had to submit to Dennis for his approval, Dennis signed off on it and sent it to TWDB for approval and then it was sent to TXDot.
- Frank made comment regarding starter stated on engineering for new well pump being down at the new well instead of at the existing well. Don't need a control switch at new well pump. Frank hasn't heard back from Colton at Associated on options given on the either/or statement.
- Richard and Frank noted some items listed in the paperwork and book are incorrect.
- The board requested Deborah to contact the asset management team, Matthew Miatrek at Protection Group that spoke with the board earlier in the year about asset management.

New Business

Water Loss/Usage:

Frank made a comment on unusual water usage shown on the Scada system graph.

- If check valves are leaking could be part of the problem.
- Frank talked to the Badger company on the meter and Badger said should run backwards.
- JT is going to get a new meter for the well and it needs to be replaced every 3 years or calibrated. It is just as expensive to have it calibrated.
- The Elementary school is putting in a wastewater treatment plant as the septic at the school has reached capacity for the number of students enrolled. LaNell will talk to Mr. Wells regarding their possible recycling of the water from the sewage plant. They will be required to have a backflow. She will email the board after she talks to Mr. Wells and let them know what he says.

Drought Plan Stage One:

Frank made recommendation that we move to stage one on our drought contingency plan. LaNell made a motion on recommendation. Deborah seconded the motion. Motion carried 6 – 0.

Conference Expenses:

The Board discussed per diem, lodging, and mileage for attending conferences for the water department. Richard made motion for the following:

- \$118.00 per day per diem
- \$196.00 a night for hotel
- \$ 65.05 cents per mile for mileage

Frank seconded the motion and the motion carried 6 – 0.

Board Change of Date and Time:

Due to LaNell and Dennis working at the school Frank made a motion to change the date of the board meetings to the 3rd Wednesday of the month and the time of the meeting to 6:00 pm. LaNell seconded the motion. The motion carried 6 – 0.

Open Forum:

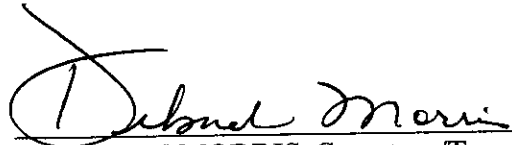
Deborah asked the board if they had considered purchasing land that could be used to make sure the future water needs of the BDWS water department are met. The board thought it might be an idea to be looked into.

Next Board meeting will be September 20, 2023 at 6:00 pm at the Bluff Dale Community Center.

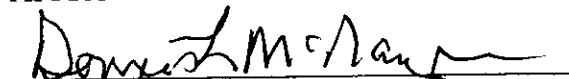
LaNell made the motion to adjourn the meeting. Frank seconded. Motion carried 6 – 0. Meeting adjourned at 11:23 pm

After meeting adjourned the board celebrated Lou's birthday with her and her daughters Jeannie and Ginger.

DATED: August 15, 2023


DEBORAH MORRIS, Secretary/Treasurer

APPROVED:


DENNIS MCNAUGHTEN – President