

**BLUFF DALE WATER SUPPLY CORP**  
**Monthly Board Meeting**  
**November 15, 2023**

Recitation of Authority

Bluff Dale Water Supply Corporation's monthly board meeting was held November 15, 2023, at 6:00 pm. at the Bluff Dale Community Center, 175 Holt St., Bluff Dale, Texas 76433.

Quorum

The Officers present at such meeting were:

DENNIS MCNAUGHTEN - PRESIDENT  
DEBORAH MORRIS – SECRETARY/TREASURER  
RICHARD SKINNER – DIRECTOR  
LANELL MCNAUGHTEN – DIRECTOR

Frank Maddy and Lou Stone were not able to attend.

Quorum was present. Dennis called the meeting to order at 6:00 pm.

No comments from the public were presented.

**Minutes:**

The board reviewed the Minutes of October 25, 2023. Richard made a motion to approve the minutes as presented. La Nell seconded the motion. Motion passed 4 – 0.

**Financials:**

The board reviewed the October 2023 financial reports. No questions were presented. Lanell made a motion to adopt the financials as presented. Richard seconded the motion. The motion passed 4 – 0.

**Director's Report:**

No questions were presented by the Board. Deborah didn't have the question on the report about the number of late days for the Board but will have it by the next meeting.

Richard made a motion to accept the Director's report as presented. La Nell seconded the motion. Motion carried 4 – 0.

**Old Business**

**Well Project:**

Dennis reported to the Board the TxDot permit has been approved and sent to Dennis. Engineers have sent out drilling bids, which are due back to the engineer by December 7, 2023, at 2:00 pm. Board will accept bid at next meeting.

**Question:**

1. How many bids went out? Dennis will find out and let Board know.
2. Will there be separate bids for wells? Transmission Lines? Etc.? Yes

## **Master Meter – Trinkle RV Park**

Dennis had emailed the TRWA Lawyer, Mary Alice, and she explained the options of a master meter for the Trinkle RV Park. At present, the RV park is using one residential meter for 16 RVs. A copy of the email sent to Dennis by Ms. Alice is attached to the minutes in the official Bluff Dale Water Board Minute Book. Bluff Dale Water is required by its tariff to install a Master meter for the RV park.

Dennis has prepared a letter to Kevin Trinkle and will send it to Deborah, and she will mail it to Mr. Trinkle. Dennis will include in the letter the language per BDWS tariff:

7. Changes in Service Classification. If at any time the Corporation determines that the customer service needs to be changed from those originally applied for to a different service classification and the Corporation determines that additional or different facilities are necessary to provide adequate service, the Corporation shall require the Applicant/Member to re-apply for service under the terms and conditions of this Tariff. Applicant/Members failing to comply with this provision shall be subject to the Disconnection with Notice Provisions of this Tariff (See Section E. 11. a.)

Copy of the letter sent to Kevin Trinkle recorded and filed in the Bluff Dale Water Minute Book and the customer file.

## **New Business**

### **LMS CPA Engagement Letter – Audit and Tax Return:**

Richard made a motion to use LMS, Ludwick, Montgomery, and Stapp PC for the 2023 tax return and audit. La Nell seconded the motion. Motion carried 4-0. Dennis and Deborah signed the engagement agreement and Deborah will scan it to LMS.

### **Drought Contingency Plan Revision and Update:**

Richard made the motion to remove any language in the current Drought Contingency Plan regarding the US Monitoring system. La Nell seconded the motion and the motion carried 4-0.

### **Open Forum:**

Discussion on obtaining a possible groundwater lease agreement for more acreage surrounding the new emergency well to make it a regular well. Discussion on what BDWS could offer for a lease or purchase. Dennis will contact TRWA to see what rates are for buying groundwater rights.

Deborah told the Board that the cost of paper and ink had gone up considerably and would the Board be okay with the Board docs being sent to the Board a week in advance of each meeting by email instead of making copies each time? It was agreed this would be okay but to still make a copy for the Board Meeting Minute Book, and two of the Board members.

The next Board meeting will be on December 20, 2023, at 6:00 pm at the Bluff Dale Community Center.

Richard made the motion to adjourn the meeting. La Nell seconded. Motion carried 4 – 0.

Meeting adjourned at 6:30 pm

DATED: November 15, 2023

  
DEBORAH MORRIS, Secretary/Treasurer

APPROVED:

  
DENNIS MCNAUGHTEN, President